



ngps newsletter



SPRINGBURN | BALORNOCK | POSSILPARK | PARKHOUSE

WELCOME

Welcome to the latest North Glasgow Property Scotland (NGPS) newsletter for owner occupiers. This is our last newsletter of the year so we wanted to take this opportunity to wish you a Merry Christmas and a Happy New Year.



New staff members



We are pleased to introduce two new members of the Factoring team:

- **Tracy McDonald - Factoring & Letting Officer.** Tracy brings with her several years of factoring experience.
- **Michelle Russell - Repairs Officer (Factoring).** Michelle has several years of repairs and maintenance service delivered to factored owners.

Tracy and Michelle will be working alongside Karen and Audrey to provide factoring services to our owners occupiers.

Office Appointments



Due to the increase in the staff team, we have moved our office to **Saracen House at 139 Saracen Street, Possilpark, G22 5AZ**. We will relocate to our new office in Springburn in Spring 2024. The team are available on an appointment basis for both the Springburn and Possilpark offices.



Email: factoring@nghomes.net



Telephone: 0141 560 6000



Winter weather & Emergencies



During periods of extreme cold weather there is a risk of pipes freezing and bursting. To prevent this from happening, keep heat circulating in all your rooms and find your main stopcock in case of leaks. If you are unsure of how to locate this, please call the office for guidance.

If you require an emergency repair please contact City Building on 0800 595 595.



Christmas and New Year - Office closures



The festive season will soon be upon us. We will be closed **Monday 25 December 2023** and will reopen **Monday 8 January 2024**.
Please check our website for updates.



Reminder - Building Insurance

Please note: Our building insurance brokers have rebranded from Bruce Stevenson to Howden.

We hope that everyone has a safe and secure festive period. If you are part of our block building insurance and need to make a claim, please contact **Howden** on **0131 553 2293** or email claims.scotland@howdeninsurance.co.uk

Policy number: CP000084/X5000009

If you do not have ngps building insurance, please remember to submit a copy of your insurance documents to the office.



HOWDEN

Struggling with rising costs?

Many are facing difficult decisions at the moment as the costs of essentials continue to rise.

If you are struggling with your gas/electricity bills, please contact your supplier/provider directly via their customer care number. Financial advice and support is also available through **GEMAP** on **0141 773 5850** or **Scotland's Citizens Advice Helpline** free on **0800 028 1456**.

WE WISH YOU A

Merry Christmas

AND BEST WISHES
FOR A SAFE AND
HEALTHY

2024!