

**Tuesday 24 October
2023 4:30pm**



ng homes BOARD MEETING





AGENDA

Meeting: Board Meeting **Invitees** Board

Location: The Ron Davey Enterprise Centre,
10 Vulcan St

Date Tuesday 24 October 2023

Time 4.30pm

Please submit any apologies to Cheryl Murray

Email: cmurray@nghomes.net




Telephone: 0141 630 4324

| | Agenda | Paper | Lead Officer | Page Number |
|-----------|---|--------------|---------------------|--------------------|
| 1. | Apologies | | | |
| 2. | Declaration of Interest and Attendance | | | 1 |
| 3. | For Approval | | | |
| a. | Governance Self-Assessment: 2023 Annual Assurance Statement | Yes | TS | 3 |
| b. | Update on November Board Meeting | Verbal | Chair | |
| 4. | Chief Executive's Update | Verbal | | |
| 5. | Chairs' Remarks | Verbal | | |
| 6. | AOCB | | | |
| 7. | Date of next meeting – Thursday 30 November 2023 | | | |

Enclosures

None

Key for Colour Coding in Reports

-  Highlighting Good Performance
-  Requires Close Monitoring
-  Requires Urgent Attention



Board Meeting

For Approval

To: Board
From: Director of Corporate Services

**SUBJECT: GOVERNANCE SELF-ASSESSMENT:
ANNUAL ASSURANCE STATEMENT**

DATE: 24 October 2023

| | |
|---|---|
| 1. Introduction | <p>The Association conducts a self-assessment review of its governance arrangements every year as part of the process for preparing the Annual Assurance Statement. This process is completed with the support of a suitably qualified independent external consultant. A full comprehensive review is planned every three years with a lighter touch review conducted in the intervening years. The full three-year review took place this year with external consultant [REDACTED] (Mulholland Housing Consultancy) conducting a comprehensive governance assessment / audit. This year it included an assessment of our compliance on landlord duties for tenant health and safety using a checklist and process that [REDACTED] [REDACTED] has developed which covers key areas that the SHR will be focusing on.</p> |
| 2. Governance Self-Assessment Review: Outcome Report | <p>The External Consultant's Outcome Report is attached for Board members perusal and discussion. [REDACTED] will be in attendance at the meeting and this will provide Board members with the opportunity to ask any questions and seek clarification on any points and will support members in approving the Self-Assessment Outcome Report and agreeing the Association's Annual Assurance Statement to be submitted to the SHR.</p> |
| 3. 2023 Annual Assurance Statement | <p>As members are aware, the Association is required to submit our Annual Assurance Statement to the Scottish Housing Regulator by 31 October each year. The outcome of the annual governance self-assessment review informs and supports the Association in the preparation of the Annual Assurance Statement to be submitted to the SHR by 31 October each year. A draft Assurance Statement has been produced following this year's governance review and this is attached for Board members for discussion and approval. Once the Board have agreed on the wording and approved the Annual Assurance Statement this will be signed by the Chairperson on behalf of the Association and sent to the SHR by 31 October 2023.</p> |
| 4. Risk / Mitigation | <p>The Association's approach to governance self-assessment with the support of an experienced independent consultant ensures that this is a comprehensive process which supports the Board in developing the Association's Annual Assurance Statement. Failure to</p> |

| | |
|-----------|---|
| | follow such a thorough process would mean that the Board would fail to adhere to the requirements of the SHR and would lack sufficient assurance and confidence in relation to approving the Association's Annual Assurance Statement. |
| 5. | Recommendation |
| | <p>Members are asked to APPROVE the following:</p> <ol style="list-style-type: none"> 1. Consider and subject to any amendments, approve the Self-Assessment Outcome Report for up to October 2023. 2. Agree that self-assessment against the Scottish Housing Regulator's Regulatory Standards of Governance and Financial Management is conducted annually going forward. 3. Approve the continuation of a Governance and Financial Management Improvement Plan and note that this will be presented for review annually as part of the business planning process. 4. Agree that the Board has had sufficient assurance to give it confidence to sign the 2023 Annual Assurance Statement and agree its wording confirming full compliance on the date of this meeting. 5. Authorise the Chairperson to sign the Annual Assurance Statement letter and send it to the SHR by 31 October 2023. |

Our Annual Assurance Statement

I write on behalf of the Board of ng homes to confirm that we comply with the regulatory requirements set out in Chapter 3 of the Scottish Housing Regulator's Framework.

This includes that we;

- Achieve all of the standards and outcomes in the Scottish Social Housing Charter for tenants, people who are homeless and others who use our services
- Comply with our statutory and legal obligations relating to housing and homelessness, equality and human rights, and tenant and resident safety
- Comply with the Standards of Governance and Financial Management for RSLs.

The Board also confirm that we have examined and considered sufficient evidence to give us this assurance. We have also engaged external consultant support to assist in the review of the evidence. This external assistance has provided us with additional assurance that our approach is effective and robust. In addition, we are assured through a number of independent reports and actions that the Association retain continued compliance with our tenant and resident safety requirements. We have been provided with assurance for all relevant safety requirements throughout the year on:

- Gas safety
- Electrical safety
- Water safety
- Fire safety
- Asbestos
- Lift safety
- Damp and Mould

The Board also recently approved a new policy on how the Association manages Dampness, Mould and Condensation in our properties. This policy was developed as part of our ongoing action plan and builds upon our existing good practice and procedures.

In considering our compliance we are also assured that measures are in place to deal with the cost-of-living crises, business interruption and cyber threats.

In relation to equalities and diversity we are assured that we have made significant progress with the collection of equalities data. This will be an ongoing priority for ng homes in the future and we expect to use this data to ensure that equality and human rights issues are at the core of our decision making and policies, and day-to-day service delivery.

We and our external support also considered carefully the SFHA self-assurance toolkit when preparing this Annual Assurance Statement.

We recognise that we are required to notify the SHR of any changes in our compliance during the course of the year and are assured that we have effective arrangements in place to enable us to do so.

The ng homes Board approved this Annual Assurance Statement at a meeting held on 24 October 2023 and as Chairperson, I was authorised by the Board to sign and submit the Annual Assurance Statement to the Scottish Housing Regulator.

Chair's name: Catherine Rossine

Signature:

Date:

For and on behalf of ng homes



ng homes
Ned Donaldson House
50 Reidhouse Street
Springburn
Glasgow
G21 4LS
Tel: 0141 560 6000

ng homes
Saracen House
139 Saracen Street
Possilpark
Glasgow
G22 5AZ
Tel: 0141 336 1300

ng homes

is a trading name of North Glasgow Housing Association Ltd

Registered as a charity in Scotland No. SC030635

VAT Reg No. 816 9766 81

Financial Services Authority No. 1865RS

Scottish Housing Regulator No. HCB 187

Email: info@nghomes.net

Web: nghomes.net

Twitter: [@ng_homes](https://twitter.com/ng_homes)